

ANNEXURE-1
SIF PROFROMA IN WEB
PORTAL PRINT OUTS

2

PHARMACY COUNCIL OF INDIA

Standard Inspection Format (S.I.F) for institutions conducting
B Pharm

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

To be filled up by P.C.I

Inspection No. :

FILE No.

To be filled up by Inspectors

Date of Inspection:

NAME OF THE INSPECTORS: 1.
(IN BLOCK LETTERS)

2.

PART-1

A-GENERAL INFORMATION

A - I.1

Name of the Institution	Annai Veilankanni's Pharmacy College
Complete Postal address:	81/33, V.G. Panneerdhos Salai, Chennai - 600 015
Telephone Number with STD Code	044 65137516
Fax No	24710820
Email	avpc118@gmail.com
Year of Establishment	1995
Status of the course conducting body	Private

(Enclose copy of Registration documents of Society/Trust)

A - I.2

Name of the Society/Trust/Management (attach documentary evidence)	Annai Veilankannis Educational and cultural Societ
Address	No.81, V.G.P.Salai West saidapet Chennai -600 015.
Telephone Number with STD Code	044 24851172
Fax No	24710820
Email	dev@annaiveilankannis.com
Website	www.annaiveilankannis.com

A - I.3

Name of the Person to be contacted by phone	Dr M Senthilkumar
Designation	PRINCIPAL
Address	Annai Veilankanni's Pharmacy College. No.81 v.G.P. Salai Saidapet
STD Code	044
Telephone Number	
Office	04424851172
Residence	24851172
Mobile	9884250379
Fax No	04424710820
Email	msenthilkumar10@yahoo.com

A - I.4

Name of the Head of the Institution	Dr M Senthilkumar
Address	No.15B Second Street, Balamurugan Nagar, Velacherry Chennai-60

Signature of the Head of the Institution
Principal

ANNAI VEILANKANNI'S PHARMACY COLLEGE
No: 81, V.G P SALAI,
SAIDAPET, CHENNAI - 600 015.

Signature of the Inspe

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FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. DETAILS OF AFFILIATION FEE PAID

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Re
B Pharm	2018-2019	670805	30/08/2017	

b. APPROVAL STATUS

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University
B Pharm	2017-2018	Approved Letter No & Date	17-1097/2015-PCI/28/09/2015	G.O.M.S No.865 dated.17/06/1993	Procds.No.23279/Affli (2)/93
		Approved Intake	60	60	60
		Actually Admitted	60	60	60

c. STATUS OF APPLICATION

COURSES INSPECTED FOR				
Course	Extension of Approval	Increase in Intake of Seats	Current Intake	Propo ir
B Pharm	Yes	No	60	

Note: Enclose relevant documents

A - I.6

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?

If yes, give status

Yes

A - I.6 a

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	Yes
Separate Campus	Yes
Multi Institutional Campus	Yes

Examining Authority:

Degree Course

With complete postal Address, Telephone No. and STD Code.

The Registrar, The Tamil Nadu Dr. M.G.R. Medical University, No.69 (Old No.40), P. Salai, Guindy, Chennai - 600 032

Signature of the Head of the Institution

Signature of the Insp

Principal

ANNAL VEILANKANNI'S PHARMACY COLLEGE

No: 81, V.G.P. SALAI,

SAIDAPET, CHENNAI - 600 015.

B - DETAILS OF THE INSTITUTION

B - I.1

Name of the Principal

Dr M Senthilkumar

Qualification / Experience	Qualification		Teaching Experience Required	Actual experience
	M. Pharm	Yes	15 years, out of which 5 years as Prof. / HOD	
	PhD	Yes	10 years, out of which at least 05 years as Asst. Prof	

* Documentary evidence should be provided

B - I.2

For institution seeking continuation of affiliation

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Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	reduce la
B Pharm	01/08/2015	Nil	Yes	

* Enclose Documents

B - I.3

Status of Governing Council	Private
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

B - I.4

Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks o
Teaching Staff	AICTE/UGC/State Govt.	Yes	Yes	No	
Non-Teaching Staff	State Government	Yes	Yes	No	

B - I.5

B Pharm Course: Admission statement for the past three year

ACADEMIC YEAR	2015-2016	2016-2017
Sanctioned	60	60
No. of Admissions	55	54
Unfilled Seats	5	6
No of Excess Admission	0	0

B - I.6

Academic information: Percentage of UG results for the past three years based on University Calender

ACADEMIC YEAR	2015-2016	2016-2017
1st Year	75	80
2nd Year	72	81
3rd Year	79	80
Final Year	82	86
Pass % (Final Year)	82	86

B - II

Co-Curricular Activities / Sports Activities

Whether college has NSS Unit	Yes
If no give reasons	
NSS Program Officer's Name	Ms Sasikala
Programme Conducted Details	
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Available
Sports Ground	Individual

Signature of the Head of the Institution
Principal

ANNAI VEILANKANNI'S PHARMACY COLLEGE
No: 81, V.G.P. SALAI,
SAIDAPET, CHENNAI - 600 015.

Signature of the In:

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C.1 Resources and funding agencies (give complete list)

C.2 Please provide following Information

Receipts			Expenditure			Remarks
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	0.00				
	b. Others	0.00				
2.	Tuition Fee	20000.00	1.	Building	10000000.00	
3.	Library Fee	1000.00	2.	Equipment	6800000.00	
4.	Sports Fee	1000.00	3.	Others	2000000.00	
5.	Union Fee	500.00	REVENUE EXPENDITURE			
6.	Others	5500.00	1.	Salary	600000.00	
			2.	Maintenance Expenditure		
				i. College	300000.00	
				ii. Others	200000.00	
			3.	University Fee	175000.00	
			4.	Apex Bodies Fee	2500000.00	
			5.	Government Fee	0.00	
			6.	Deposit held by the College	3500000.00	
			7.	Others	1000000.00	
			8.	Misc. Expenditure	50000.00	
	Total	28000.00		Total	8325000.00	

Note: Enclose relevant documents

Signature of the Head of the Institution
Principal
ANNAL VEILANKANNI'S PHARMACY COLLEGE
No: 81, V.G.P. SALAI,
SAIDAPET, CHENNAI - 600 015.

Signature of th

PART- II PHYSICAL INFRASTRUCTURE

1. a. Availability of Land (B.Pharm courses) Avail
 - a) 2.5 acers District HQ/Corporation/Municipality limit
 - b) 0.5 acre for City/Metros
- b. Building Own
- c. Land Details to be in the name of Trust and Society Encl
 - i. Own Records to be enclosed
 - ii. Sale deed
- d. Building
- i) Approved Building plan, sale deed to be enclosed Encl
- e. Total Built Area of the college building in sq. mts

Built up Area	2400
Amenities and Circulation Area	2800

2. Class Rooms

Total Number of Class rooms provided at the end of 4 Year Course					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks
B.Pharm	04	4	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	90	

[* To accomodate 60 students]

3. Laboratory requirement at the end of 4 Years

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area in
1	Laboratory Area for B.Pharm Course	90 Sq. mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	12	804
2	Pharmaceutics	03 Laboratories	3	243
3	Pharmaceutical Chemistry	02 Laboratories	2	162

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4	Pharmaceutical Analysis	01 Laboratory	1	81
5	Pharmacology	02 Laboratories	2	162
6	Pharmacognosy	01 Laboratories	1	81
7	Pharmaceutical Biotechnology	01 Laboratory	1	81
8	Preparation Room for each lab	10 sq mts (minimum)	5	60
9	Area of the Machine Room	80-100 Sq.mts	1	89
10	Central Instrumentation Room	80 Sq.mts with A/C	1	85
11	Store Room I	1 (Area 100 Sq mts)	1	108
12	Store Room II	1 (Area 20 Sq mts)	1	27

The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008

1. All the Laboratories should be well lit & ventilated.
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to whenever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
4. The water taps should be non-leaking and directly installed on skins Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available	
				No.	Area Sq.m
1	Principal's Chamber	01	30 Sq. mts	1	38
2	Office - I - Establishment	01	60 Sq. mts	1	67
3	Office - II - Academics			1	67
4	Confidential Room			1	67

5. Staff Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available	
				No.	Area Sq.m
1	HODs for B.Pharm course	Minimum 4	20 Sq. mts x 4	4	92
2	Faculty Rooms for B.Pharm course		10 Sq. mts x n (n=No. of teachers)	20	240

6. Museum, Library, Animal house and other Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available	
				No.	Area Sq.m
1	Animal House	01	80 Sq. mts	1	85
2	Library	01	150 Sq. mts	1	158
3	Museum	01	50 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	58
4	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	276
5	Seminar Hall	01		1	160
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	25

7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available	
				No.	Area Sq.m
1	Girls's Common Room (Essential)	01	60 Sq. mts	2	65
2	Boy's Common Room (Essential)	01	60 Sq. mts	2	65
3	Toilet Blocks for Girls	01	24 Sq. mts	2	29
4	Toilet Blocks for Boys	01	24 Sq. mts	2	29
5	Drinking Water facility - Water cooler (Essential)	01	--	2	0

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6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	1	4
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	1	3
8	Power Backup Provision (Desirable)	01	--	1	2

8. Computer and other Facilities

Name	Required	Available	
		No.	Area in Sq. mts
Computer Room B.Pharm Course	01 (Area 75 Sq. mts)	1	8
Computer (Latest Configuration)	1 system for every 10 students (UG & PG)	60	8
Printers	1 Printer for every 10 computers	6	8
Multi Media Projector	01	2	8
Generator (5KVA)	01	1	2

9. Amenities(Desirable)

Name	Requirement as per Norms in area	Available		N Avail
		No.	Area in Sq.mts	
Principal Quarters	80 Sq. Mtr.	0	0	HRA Provi
Staff Quarters	16 x 80 Sq. mts	0	0	HRA Provi
Canteen	100 Sq. mts	2	115	
Parking Area for staff and students		1	347	
Bank Extension Counter		0	0	
Cooperative Stores		0	0	
Guest House	80 Sq. mts	0	0	
Transport Facility for students		1	50	
Medical Facilities(First Aid)		1	10	

10.A. Library Books and Periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below

Sl. No.	Item	Titles(No)	Minimum Volumes(No)	Available	
				Title	N
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	2592	5
2	Annual Addition of Books		100 to 150 books per year	20	2
3	Periodicals Hard Copies/Online		10 National 05 International periodicals	10	2
4	CDS		Adequate Nos	10	2
5	Internet Browsing Facilities		Yes/No (Minimum ten Computers)	Available	
6	Reprographic Facilities: PhotoCopier Fax Scanner		01 01 01	Available Available Available	
7	Library Automation and Computrized System				
8	Library timings				9.0

10.C. Library Staff

Sl. No.	Staff	Qualification	Required	Available
1	Librarian	M.Lib.	1	Available
2	Assistant Librarian	D.Lib.	1	Available
3	Library Attenders	10+2 / PUC	2	Available

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Signature of the Head of the Institution
Principal

Signature of the I

ANNAI VEILANKANNI'S PHARMACY COLLEGE

No: 81, V.G.P. SALAI,

SADAPET, CHENNAI - 600 015.

PART III ACADEMIC REQUIREMENTS

1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1) If more than 20 students in a batch 2 staff members spacious.

Class	Theory	Practicles	Remarks of the
B. Pharm	60:1	20:1	

2. Scheme of B. Pharm Course:

Annu

3. Date of Commencement of session/ sessions for B.Pharm:

Commencement

05/10/201

4. Vacation

No of Days	
Summer :	30
Winter :	

5. Total No. of working days

270

6. Time Table copy Enclosed:

7. Whether the prescribed numbers of classes are being conducted as per university norms

B Pharm I

Subject 1	No of Theory Classes		Practical Classes		
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to full Number of Hours as in Column classes x hours per c
Bio Chem	3	3	6	6	9
APH	3	3	6	6	9
PIOC	3	3	6	6	9
BSCA	3	3	6	6	9
POC	3	3	6	6	9

B Pharm II

Subject 1	No of Theory Classes		Practical Classes		
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to full Number of Hours as in Column classes x hours per c
PPC	3	3	6	6	8
PPPP	3	3	6	6	9
PAPC	3	3	6	6	9
APOC	3	3	6	6	9
PT	3	3	0	0	3

B Pharm III

Subject 1	No of Theory Classes		Practical Classes		
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to full Number of Hours as in Column classes x hours per c
Col-I	3	3	6	6	9
P.Cog	3	3	6	6	9
DFCT	3	3	6	6	9
MC -I	3	3	6	6	9
Bio Tech	3	3	6	6	9
HCP	3	3	0	0	4

B Pharm IV

Subject 1	No of Theory Classes		Practical Classes		
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to full Number of Hours as in Column classes x hours per c

MC-II	3	3	6	6	9
MMPA	3	3	6	6	9
Ad.Cog	3	3	6	6	9
P.Col-II	3	3	6	6	9
FPBP	3	3	6	6	9
Forensic	3	4	0	0	4

8. Whether Tutorials are being conducted (if yes, as per university norms)

9. Number of Guests Lecturers/Seminars/Work Shops/Symposia/Presentaions conducted during last year

Name of the Event	2015-2016	2016-2017
Guest Lectures	1	2
Seminars	0	0
Workshops	0	1
Symposia	0	1

B. Papers Presented/Published during last 3 years	
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	2015-2016		2016-2017	
	National	International	National	International
Published	0	5	0	6
Presented	0	4	0	3

10. Whether Internal Assessments are conducted periodically as per university/Board norms

B. PHARM

Class	I Sessional Dates		II Sessional Dates		III Sessional Dates	
	Theory	Practicals	Theory	Practicals	Theory	Practicals
I B. Pharm	15/12/2018	08/12/2018	13/04/2019	06/04/2019	13/07/2019	02/07/2019
II B. Pharm	15/12/2018	08/12/2018	13/04/2019	06/04/2019	13/07/2019	02/07/2019
III B. Pharm	15/12/2018	08/12/2018	13/04/2019	06/04/2019	13/07/2019	02/07/2019
IV B. Pharm	15/12/2018	08/12/2018	13/04/2019	06/04/2019	13/07/2019	02/07/2019

11. Whether Evaluation of the internal assessments is Fair

Class	No of Candidates scored more than 80%		No of Candidates scored 60% - 80%		No of Candidates scored 50% - 60%		No of Candidates scored less than 50%
	Theory	Practicals	Theory	Practicals	Theory	Practicals	Theory
I B.Pharm	14.00	40.00	61.00	40.00	10.00	19.00	15.00
II B.Pharm	10.00	50.00	60.00	32.00	12.00	17.00	18.00
III B.Pharm	15.00	39.00	63.00	42.00	11.00	19.00	11.00
IV B.Pharm	19.00	48.00	68.00	30.00	13.00	22.00	12.00

12. Work load of Faculty members for B. Pharm

S.No.	Name of Faculty	Subjects Taught	B. Pharm								Total Work Load
			I		II		III		IV		
			Th	Pr	Th	Pr	Th	Pr	Th	Pr	
1	Dr. Shanmuganathan	Pharmacology	0	0	0	0	0	0	2	6	8
2	Dr. Valarmathy	FFBP Pharm Biotechnology	0	0	0	0	0	0	3	6	9
3	Miss. MANJU SUKUMAR K	PIOC APOC	0	0	0	0	0	0	0	0	0
4	Miss. SWINI DEVI VALLABHANENI	DFCT Ptech	0	0	0	0	3	6	0	0	9
5	Mr. FRANCIS XAVIER	MMPA POC	0	0	3	6	0	0	0	0	6
6	Mr. Murugan	APOC Biochem	3	6	0	6	0	0	0	0	15
7	Mr. P Kabilan	HCP PPC	0	0	0	0	3	6	0	0	3
8	Mr. R SATHISH	Pharmacology	0	0	0	3	6	3	0	0	9
9	Mr. V R Rajakumar	PCognosy	0	0	0	0	0	0	3	6	9
10	Mrs. Anutha A										
11	Mrs. BHARAN PANDILLA	MC II	0	0	0	0	0	0	3	6	9
12	Mrs. Kanniyakumari	MC I	0	0	0	0	3	6	0	0	9
13	Mrs. M Chandra	APH	3	6	0	0	0	0	0	0	9
14	Mrs. PACHAIAMMAL	PPPP	0	0	3	6	0	0	0	0	9

15 Mrs. SONIA JOSE PAPC 0 0 3 6 0 0 0 0 9

13. Percentage of students qualified in GATE in the last Three Years

Details	Year : 2015-2016	Year : 2016
No of Students Appeared	10	12
No of Student Qualified	3	2
Percentage		

14. Whether the Institution has an Industry interaction Cell: Available

Events	Details For thr pr
No of Industrial Visits	5
Industrials Tour	6
Industrial Training	5
No of resourse persons from the Industry for Guest Lectures	6
No. of collaboration projects with Industry	8

15. Percentage of students placed through the college placement cell in the last Three Years

Details	Year : 2015-2016	Year : 2016
No of Students Appeared for campus interview	50	55
% Percentage	100	100

16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and

Signature of the Head of the Institution

Si

Principal
ANNAI VEILANKANNI'S PHARMACY COLLEGE
 No: 81, V.G.P. SALAI,
 SAIDAPET, CHENNAI - 600 015.

PART IV - PERSONNEL

1. Details of Teaching Faculty for B. Pharm Course to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience After PG	State Pharmacy Coun. Reg No.
1	Valarmathy	Associate Professor	B Pharm,	08/11/2010	6.8 + 0.0	8738/A1
2	PACHAAMMAL	Lecturer	B Pharm,	03/06/2009	8.3 + 0.0	10797/A1
3	P Kabilan	Lecturer	B Pharm,	10/08/2009	8.1 + 0.0	7293/A1
4	Kanniyakumari	Professor & HOD	B Pharm,	24/05/2005	12.3 + 0.0	294/A1
5	Murugan	Lecturer	B Pharm,	05/02/2007	10.6 + 0.0	4527/A1
6	Shanmuganathan	Professor	B Pharm,	28/09/2004	12.9 + 0.0	5122/A1
7	M Chandra	Lecturer	B Pharm,	10/04/2008	9.4 + 0.0	11018/A1
8	V R Rajakumar	Professor	B Pharm,	16/09/2014	3.0 + 7.3	5498/A1

2. Qualification and Number of Staff Members

Qualification		
B Pharm	M Pharm	PhD
23	6	0

3. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.

	No. of staff required for I B. Pharm	Available	No. of staff required for II B. Pharm	Available	No. of staff required for III B. Pharm	A
Principal	1		1		1	
Pharmaceutical Chemistry	1	3	2	0	3	0
Pharmaceutical Analysis	1	2	--	0	--	0
Pharmacology	1	3	2	0	3	0
Pharmacognosy	1		2		3	
Pharmaceutics	1	3	2	0	3	0

Total	6	9	13
Part Time teaching staff	3	--	--
Remarks of the Inspection Team			

*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.

4. Staff Pattern for B. Pharm courses Department wise / Division wise: Professor: Asst. Prof

Department / Division	Name of the post	For strength of 60 students	Provided by the institution
Department of Pharmaceutics	Professor	1	0
	Asst. Professor	1	1
	Lecturer	4	4
Department of Pharmaceutical Chemistry (Including Pharmaceutical Analysis)	Professor	1	1
	Asst. Professor	1	1
	Lecturer	4	2
Department of Pharmacology	Professor	1	1
	Asst. Professor	1	1
	Lecturer	3	1
Department of Pharmacognosy	Professor	1	1
	Asst. Professor	1	0
	Lecturer	2	1

5. Selection criteria and Recruitment Procedure for Faculty

- Whether Recruitment Committee has been formed
- Whether Advertisement for vacancy is notified in the Newspapers
- Whether Demonstration Lecture has been conducted
- Whether opinion of Recruitment Committee Recorded

6. Details of Faculty Retention for:

Name of Faculty Member	Period
Dr.M.Senthilkumar	Duration of 15 year and above
Prof.B.Kanyakumari	Duration of 10 year and above
Mrs S.Valarmathi R.Sathish V.R.Rajkumar	Duration of 5 year and above
Bharani Pandilla Sonja Jose Amudha	Less than 5 years

7. Details of Faculty Turnover

Name of Faculty Member	Period	More than
1.Dr.M.Senthilkumar 2.Prof.B.Kanyakumari 3.Mrs S.Valarmathi	% of faculty retained in last 3 yrs	No

8. Number of Non-teaching staff available for B. Pharm course for intake of 60 students:

Sl No.	Designation	Required Number	Required Qualification	Available Number
1	Laboratory technician	1 for each Dept	D. Pharm	4 D Pharm
2	Laboratory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	4 SSLC
3	Office Superintendent	1	Degree	1 MCor
4	Accountant	1	Degree	1 B Cor
5	Store keeper	1	D. Pharm/ Degree	1 D Pharm
6	Computer Data Operator	1	BCA / Graduate with Computer Course	1 BA PG
7	First Division Assistant	1	Degree	0
8	Second Division Assistant	2	Degree	1 BS
9	Peon	2	SSLC	2 SSLC
10	Cleaning personnel	Adequate	---	3 6th ST
11	Gardener	Adequate	---	3 SSLC

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9. Scale of pay for Teaching faculty (to be enclosed):

S.No.	Name	Qualification	Designation	Basic Pay	D.P.	DA	HRA	CCA & Additional Pay	Other Allowances	Deductions		
										PT	TDS	EPF
1	Valarmathy	B Pharm,	Associate Professor	14350	1800	620	400	0	0	480	350	0
2	PACHIAMMAL	B Pharm,	Lecturer	9280	0	1150	580	310	0	0	290	390
3	P Kabilan	B Pharm,	Lecturer	9460	0	1150	580	310	0	0	390	290
4	Murugan	B Pharm,	Lecturer	9280	0	1150	580	310	0	0	390	290
5	Shanmuganathan	B Pharm,	Professor	18700	0	3920	740	600	0	0	590	450
6	M Chandra	B Pharm,	Lecturer	11280	0	1150	580	310	0	0	390	290
7	V R Rajakumar	B Pharm,	Professor	14350	0	1800	620	400	0	0	480	350
8	Kanniyakumari	B Pharm,	Professor & HOD	18700	0	3920	740	600	0	0	590	450
9	R SATHISH	B Pharm, M Pharm,	Professor & HOD	18700	0	3920	740	600	0	0	590	450
10	SUINI DEVI VALLABHANENI	B Pharm, M Pharm,	Asstt. Professor	8000	1800	4000	1000	1000	2200	0	0	0
11	FRANCIS XAVIER	B Pharm, M Pharm,	Asstt. Professor	8000	1800	4000	1000	1000	2200	0	0	0
12	BHARANI PANDILLA	B Pharm, M Pharm,	Professor	16000	5600	8000	4000	3500	2500	0	0	0
13	Amutha A	B Pharm,	Asstt. Professor	14000	1000	1000	1000	1000	2000	0	0	0
14	SONIA JOSE	B Pharm, M Pharm,	Asstt. Professor	8000	1800	4000	1000	1000	2200	0	0	0
15	MANJU SUKUMAR K	M Pharm, B Pharm,	Asstt. Professor	8000	1800	4000	1000	1000	2200	0	0	0

10. Whether facilities for Research / Higher studies are provided to the faculty?

(Inspectors to verify documents pertaining to the above)

11. Whether faculty members are allowed to attend workshops and seminars?

(Inspectors to verify documents pertaining to the above)

12. Scope for the promotion for faculty: Promotions

13. Gratuity Provided

14. Details of Non-teaching staff members (list to be enclosed)

Name	Designation	Qualification	Date of Joining	Experience	Sig
Mr. Mohan Kumar	Laboratory Technician	D Pharm	16/10/2005	6 years	
Ms. Girija Malini	Laboratory Technician	D Pharm	15/04/2005	7 years	
Ms. Sheela	Laboratory Technician	D Pharm	10/10/2005	6 years	
Ms Padmaja	Laboratory Technician	D Pharm	10/10/2005	6 years	
Mr. Syed	Laboratory Assistants	SSLC	08/10/2005	8 years	
Mr. Sekar	Laboratory Assistants	HSLC	07/10/2005	7 years	
Mr. Rajangam	Laboratory Assistants	HSLC	16/10/2005	5 years	
Mr. Ramu	Laboratory Assistants	SSLC	10/10/2005	8 years	
Mrs. Josephine	Office Superintendent	MCom	15/02/2005	11 years	
Mr. Murali	Accountant	B Com	15/04/2005	8 Years	
Ms. Kokhila	Store keeper	D Pharm	14/03/2006	5 years	
Mrs. Praveena	Computer Data Operator	BA PGDCA	14/02/2005	6 years	
Mrs. Glory	Administrative Officer	BCom	15/02/2005	6 years	
Ms. K.shalini	Second Division Assistant	BSc	10/10/2008	2 years	
Mr. Mukkuram Bai	Gardener	SSLC	05/06/2005	6 years	
Mr. Rajesh	Peon	SSLC	25/01/2006	7 years	
Mr. Ravi Kumar	Peon	SSLC	16/11/2005	6 years	
Mrs. Parvathi	Cleaning personnel	6th STD	07/04/2006	4 years	
Mrs. Rengammal	Cleaning personnel	8th STD	01/08/2009	2 years	
Mr. Raja	Cleaning personnel	7 th STD	01/08/2009	2 years	
Mrs. Saveetja	Gardener	8th STD	05/06/2009	2 years	
Mr. Raj kumar	Gardener	5th STD	10/06/2009	2 years	

15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up

Signature of the Head of the Institution

PART V - DOCUMENTATION

Records Maintained (Essential)

Sl. No.	Records	Yes
1	Admission Registers	Yes
2	Individual Service Register	Yes
3	Staff Attendance Registers	Yes
4	Sessional Marks Register	Yes
5	Final Marks Register	Yes
6	Student Attendance Registers	Yes
7	Minutes of meetings-Teaching Staff	Yes
8	Fee Paid Registers	Yes
9	Acquittance Registers	Yes
10	Accession Register for books and Journals in Library	Yes
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes
12	Job Cards for laboratories	Yes
13	Standard operating Procedures (SOP's) for Equipment	Yes
14	Laboratory Manuals	Yes
15	Stock Register for Equipment	Yes
16	Animal House Records as per CPCSEA	Yes

Signature of the Head of the Institution

Principal

ANNAI VEILANKANNI'S PHARMACY COLLEGE

No: 81, V.G.P. SALAI,

SAIDAPET, CHENNAI - 600 015.

PART - VI

Financial Resource Allocation and Utilization for the past Three years

(Audited Accounts for previous year to be enclosed)

Expenditure in Rs. 2015-2016			Expenditure in Rs. 2016-2017			
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned
826000	825600	400	0	0	0	98450

Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three years (Enclose purchase invoice)

Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated
Chemicals	166000	165600	Chemicals	0	0	Chemicals
Glassware	140000	140000	Glassware	0	0	Glassware
Equipment	250000	250000	Equipment	0	0	Equipment
Books	220000	220000	Books	0	0	Books
Journals	50000	50000	Journals	0	0	Journals

* Last three years including the academic year till the date of inspection

Signature of the Head of the Institution

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PART VII – EQUIPMENT AND APPARATUS

1 . Department wise List of Minimum equipments require

Department of Pharmacology		
Equipments:		
Sl. No.	Name	Minimum required No
1	Microscopes	15
2	Haemocytometer with Micropipettes	20
3	Sahl's haemocytometer	20
4	Hutchinson's spirometer	1
5	Spygmomanometer	5
6	Stethoscope	5
7	Permanent Slides for various tissues	0
8	Models for various organs	0
9	Specimen for various organs and systems	0
10	Skeleton and bones	0
11	Different Contraceptive Devices and Models	0
12	Muscle electrodes	1
13	Lucas moist chamber	1
14	Myographic lever	1
15	Stimulator	1
16	Centrifuge	1
17	Electronic Balance	1
18	Physical /Chemical Balance	1
19	Sherrington's Kymograph Machine / Polyrite	10
20	Sherrington Drum	10
21	Perspex bath assembly (single unit)	10
22	Aerators	10
23	Computer with LCD	1
24	Software packages for experiment	1
25	Standard graphs of various drugs	0
26	Actophotometer	1
27	Rotarod	1
28	Pole climbing apparatus	1
29	Analgesiometer (Eddy's hot plate and radiant heat methods)	1
30	Convulsiometer	1
31	Plethysmograph	1
32	Digital pH meter	1

Appratus:

Sl. No.	Name	Minimum required No
1	Folin-Wu tubes	60
2	Dissection Tray and Boards	10
3	Haemostatic artery forceps	10
4	Hypodermic syringes and needles of size 15,24,26G	10
5	Levers, cannulae	20

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmacognosy

Equipments:

Sl. No.	Name	Minimum required No
1	Microscope with stage micrometer	15
2	Digital Balance	2
3	Autoclave	2
4	Hot air oven	2
5	B.O.D. incubator	1
6	Refrigerator	1
7	Laminar air flow	1
8	Colony counter	2
9	Zone reader	1
10	Digital pH meter	1
11	Microscope with stage and oil immersion objective	20
12	Sterility testing unit	1
13	Camera Lucida	15
14	Eye piece micrometer	15
15	Stage micrometer	20
16	Incinerator	1
17	Moisture balance	1
18	Heating mantle	15
19	Flourimeter	1

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20	Vacuum pump	2
21	Micropipettes (Single and multi channelled)	2
22	Micro Centrifuge	1
23	Projection Microscope	1

Apparatus:

Sl. No.	Name	Minimum required
1	Reflux flask with condenser	20
2	Water bath	20
3	Clavengers apparatus	10
4	Soxhlet apparatus	10
5	TLC chamber and sprayer	10
6	Distillation unit	1

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutical Chemistry
Equipments:

Sl. No.	Name	Minimum required
1	Hot plates	5
2	Oven	3
3	Refrigerator	1
4	Analytical Balances for demonstration	5
5	Digital balance 10mg sensitivity	10
6	Suction pumps	6
7	Muffle Furnace	1
8	Mechanical Stirrers	10
9	Magnetic Stirrers with Thermostat	10
10	Vacuum Pump	1
11	Digital pH meter	1
12	Microwave Oven	1

Apparatus:

Sl. No.	Name	Minimum required
1	Distillation Unit	2
2	Reflux flask and condenser single necked	20
3	Reflux flask and condenser double / triple necked	20
4	Burettes	40
5	Arsenic Limit Test Apparatus	20
6	Nessler's Cylinders	40

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutics
Equipments:

Sl. No.	Name	Minimum required
1	Homogenizer	5
2	Digital balance (10 mg sensitivity)	5
3	Microscopes	5
4	Stage and eye piece micrometers	5
5	Brookfield's viscometer	1
6	Ball mill	1
7	Sieve shaker with sieve set	1
8	Double cone blender	1
9	Propeller type mechanical agitator	5
10	Autoclave	1
11	Steam distillation still	1
12	Vacuum Pump	1
13	Standard sieves, sieve no. 8, 10, 12, 22, 44, 66, 80	0
14	Tablet punching machine	1
15	Capsule filling machine	1
16	Ampoule washing machine	1
17	Ampoule filling and sealing machine	1
18	Tablet disintegration test apparatus IP	1
19	Tablet dissolution test apparatus IP	1
20	Monsanto's hardness tester	1
21	Pfizer type hardness tester	1
22	Friability test apparatus	1
23	Clarity test apparatus	1
24	Ointment filling machine	1
25	Collapsible Tube Crimping Machine	1
26	Tablet coating pan	1

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27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10
28	Digital pH meter	2
29	All purpose equipment with all accessories	1
30	Aseptic Cabinet	1
31	BOD Incubator	2
32	Bottle washing Machine	1
33	Bottle Sealing Machine	1
34	Bulk Density Apparatus	2
35	Conical Percolator (glass/ copper/ stainless steel)	10
36	Capsule Counter	2
37	Energy meter	2
38	Hot Plate	2
39	Humidity Control Oven	1
40	Liquid Filling Machine	1
41	Mechanical stirrer with speed regulator	2
42	Precision Melting point Apparatus	1
43	Tray Drier	1
44	Distillation Unit	1

Apparatus:

Sl. No.	Name	Minimum requ
1	Ostwald's viscometer	15
2	Stalagmometer	15
3	Desiccator	5
4	Suppository moulds	20
5	Buchner Funnels Small, medium, large	0
6	Filtration assembly	1
7	Permeability Cups	5
8	Andreason's Pipette	3
9	Lipstick moulds	10

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Pharmaceutical Biotechnology
Equipments:

Sl. No.	Name	Minimum requ
1	Orbital shaker incubator	1
2	Lyophilizer (Desirable)	1
3	Gel Electrophoresis (Vertical and Horizontal)	1
4	Phase contrast/Trinocular Microscope	1
5	Refrigerated Centrifuge	1
6	Fermenters of different capacity (Desirable)	1
7	Tissue culture station	1
8	Laminar airflow unit	1
9	Diagnostic kits to identify infectious agents	1
10	Rheometer	1
11	Viscometer	1
12	Micropipettes (single and multi channeled)	0
13	Sonicator	1
14	Respirometer	1
15	BOD Incubator	1
16	Paper Electrophoresis Unit	1
17	Micro Centrifuge	1
18	Incubator water bath	1
19	Autoclave	1
20	Refrigerator	1
21	Filtration Assembly	1
22	Digital pH meter	1

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

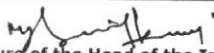
Central Instrumentation Room
Equipments:

Sl. No.	Name	Minimum requ
1	Colorimeter	1
2	Digital pH meter	1
3	UV- Visible Spectrophotometer	1
4	Flourimeter	1
5	Digital Balance (1mg sensitivity)	1
6	Nephelo Turbidity meter	1
7	Flame Photometer	1

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- 8 Potentiometer
- 9 Conductivity meter
- 10 Fourier Transform Infra Red Spectrometer (Desirable)
- 11 HPLC
- 12 HPTLC (Desirable)
- 13 Atomic Absorption and Emission spectrophotometer (Desirable)
- 14 Biochemistry Analyzer (Desirable)
- 15 Carbon, Hydrogen, Nitrogen Analyzer (Desirable)
- 16 Deep Freezer (Desirable)
- 17 Ion- Exchanger
- 18 Lyophilizer (Desirable)

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